



ERP Readiness Checklist

Executive Alignment

- Do we have C-level support for process change and system investment?

Strategic Drivers

- Are we clear on the business goals driving this change (growth, efficiency, compliance, etc.)?

Process Clarity

- Have we mapped current workflows and identified inefficiencies across departments?

Data Consistency

- Is our data relatively clean and structured (e.g., consistent SKUs, customer records)?

Cross-Functional Buy-In

- Are key departments (finance, ops, sales, warehouse) engaged in discussions?

Budget Awareness

- Do we have a ballpark understanding of implementation + subscription costs?

Bandwidth to Implement

- Do we have internal teams or champions who can support rollout efforts?

Change Readiness

- Are teams open to rethinking how they work - not just replicating old processes in a new system?

Technology Gaps

- Are we aware of legacy systems that may need to be integrated or replaced?

Partner Evaluation

- Do we have a process to evaluate ERP vendors or implementation partners?